



Kids Ministry Coordinator

We are excited to announce that we are looking to add a Kids Ministry Coordinator to our church team. This would be a part-time role (between 16-20hrs weekly) and would include hours both during our Sunday services and throughout the week. The role is a 9-month contract with the possibility of extending.

Requirements

- Adherence to RCCOG's mission, vision, and values and beliefs
- Experience working with children
- Proven history in working with curriculum and teaching materials geared towards students/children
- Ability to delegate tasks and develop a volunteer team
- Transportation to and from work; valid driver's license
- Clean Criminal Record Check + willingness to complete our "Plan to Protect" training

Expectations

- Meet deadlines – ensure each week's activities are prepared on time
- Manage volunteers – schedule, train, equip
- Build relationships – this is a highly relational role. Get plugged into our community
- Maintain Spiritual Focus – this isn't babysitting, we are here to honour the Lord and serve the next generation
- Vision plan – walk alongside our leadership team as we make long term plans in the hope to grow in number and faith
- Connect – build relationships with our kids and their families

How to Apply

Please send all resumes and cover letters to office@rccog.ca

In the subject line please put "Kids Ministry Coordinator Application"



Children's Ministry

Overview:

Children's Ministry is responsible for ministering to children from birth to Grade 6, encouraging and enabling them to grow in their relationship with Christ. The goal is to identify, recruit, and train members of the church who love God and children, Children's Ministry Leader will seek to obey God's leading in all areas of their life, and who's beliefs align with the mission, vision, values and doctrinal statement of RCCOG. They would be a positive and encouraging team member.

Duties:

Develop an annual action plan with specific strategies, goals, and objectives.

- Fall Kickoff, Christmas Program, Easter Egg Hunt, VBS, Back Yard Bible Club etc.

Research & select scripturally sound, engaging curriculum appropriate for various ages.

- Christmas program/musical/drama, Easter music, and materials as needed.

Collaborate with the Leadership Team in calendar planning.

Communicate with the Board to ensure resources are available through the budget

Seek opportunities for community outreach to children and families.

Responsibilities (Program Delivery and Team Leadership)

Recruit, train, develop and manage a team of children's ministry volunteers to deliver programming and utilize these volunteers based on their capabilities and strengths.

(We met monthly, sometimes quarterly, as well had a private Facebook group where teachers and volunteers could share any concerns or joys, they had that Sunday)

In accordance with RCCOG's Protection and Safety policies (Plan to Protect), Conduct volunteer screening and assurance checks and maintain all documentation required.

Identify, equip, and delegate to key leaders to allow for continued growth.

Seek out workshops and training to support volunteers.

Participate in the definition and recruitment of summer students as warranted.

Organize an inviting environment for children and leaders

Set up each Sunday making sure to have a welcoming and safe place for families to come.